St Vincent's Parish Council
"The parish council works with the priest to serve the people"
Meeting minutes 15 April 2026

Present: Russell Brynes (Chair), Fr. Lee Marshall, Nicole Jones (Minutes), Dominic Simon, Michelle Wigfull, John Dempsey, Dominic Rice
Apologies: Jacquie Stacey, Maria Mawson, Cath Livingston

Opening prayer

1. **Actions & matters arising from 4 March Meeting**

Feedback on St Francis crib service (CL)
It's now April so no need for feedback.

Welcoming - guiding to seats.
Action: Fr. Lee will make an announcement at the end of Mass and add to the bulletin.

2. The Mass

Easter Services Review: Fr. Lee felt that all the masses were well attended and had a very spiritual feel. Feedback has been very positive especially the Easter Vigil. Fr Lee would like to thank everyone involved bringing it together especially the music and DR for organising the readers.

Extraordinary Ministers of Holy Communion: DR asked Fr. Lee if they can arrange a meeting for Extraordinary Ministers of Holy Communion. Fr. Lee suggested maybe 2 sessions to provide training for new appointees and to ascertain who requires home visits. RB reminded the PC that the SVP would like to be involved for home visits.

3. The Church

Kneeler: MW raised the subject of having a kneeler at Communion. Fr. Lee has considered a kneeler but does not want to introduce when Bishops are encouraging standing, see the general instruction on the roman missal. It may also confuse people which would distract during Communion.

Screens in Church: Fr Lee has considered screens in church and feels that it would be a lot of work to organise. There is not a suitable place to have the screens and feels that it would be a distraction. Matter resolved.

4. Building the community

Parish Retreat Ampleforth 15-17 May: There has been a good response to the retreat and 30 parishioners are going. Transport is being individually arranged.

Parish session on disability follow up - use of buff coloured paper for bulletins: Buff colour paper is not available.

Provision of a defibrillator: There is not a defibrillator close to the church. The PC felt that if the Church was to purchase one, it would be good to share with the community and install close to the church on Crookes.
Actions: NJ to investigate prices and suppliers.

5. Children's Liturgy
Children's Liturgy Update: MW and NJ provided an update. There have been 2 sessions and there was a high turnout. Would still like to recruit more volunteers.

6. Live Simply

Solar Panels: Columba and Katherine have had meetings with Finance Committee and Maintenance Team. The matter is still ongoing.

7. Safeguarding
Update: NJ confirmed no updates to report.

8. Diocesan Consultation: Fr Lee attended an all-clergy meeting with Bishop Marcus Stock after Easter. Bishop Marcus has been asked by Rome to consider a possible future union of Hallam, Middlesborough and Leeds Diocese, as it was a originally. Bishop Marcus has requested 2 representatives from each parish to meet him on 22 May. The representatives should be the Chair of the Parish Council (RB) and a member of the finance committee (Marie Pritchett). In addition to this Bishop Marcus has a questionnaire to be completed by individuals, and members of parish groups. Details will be included in the parish bulletin.

9. Any Other Business

Ascension (14th May) Mass Times: Wednesday 13th May, Thursday 14th May 9am and SVMH 7pm.

All Parish Meeting: date TBC

Format of Agenda/Parish Direction: Fr Lee discussed how we can make the parish great parish. The areas he has suggested we focus on (as a Parish) are **Worship, Fellowship, Formation, Outreach, Evangelisation and Discipleship**. He has suggested we use these 6 areas for revised headings for PC agendas so that we can see which areas require more attention.

Date of next meeting: 3rd June 2026