St Vincent's Parish Council
"The parish council works with the priest to serve the people"

Meeting minutes 16 July 2025
Present: Russell Brynes (Chair), Maria Mawson (Minutes), Lizanne Rana, Dominic Rice, Dominic Simon, Fr. Walsh.

1. Opening prayer
2. Apologies: Cath Livingston, Jacquie Stacey

3. Actions & matters arising from 11 June
- Parish Prayer Book. A quote of £367 has been received for printing 250 copies of the prayer book, and this was accepted. The cost for printing is the same for yellow or white paper and it was agreed to have yellow for accessibility. Some changes to the format will be required. The book will be distributed free of charge to parishioners. The Council recorded thanks to Lizanne and Louise for their work on this project.

4. The Mass
- RB noted that on the last holy day of obligation Fr. Walsh said a vigil mass and this was very well attended. Fr. Walsh agreed to do the same for the Feast of the Assumption in August. **Action: Fr. Walsh**

5. The Church
Live streaming & recording of Mass
Some questions had been raised about the governance of the process, particularly in respect of data protection and safeguarding. These were discussed in detail, and the following measures were put in place shortly after the meeting:
- Notices have been displayed to inform people that the church is being continuously live streamed and that some services are recorded.
- Recordings in place before the notices were posted have been deleted. Future recordings will be available to view only and can not be downloaded. They will be available for 7 days only, but this could be altered if required in the future.
- Recording times have been shortened to reduce the risk of recording activity after Mass, and Fr. Walsh will ensure that the audio system is turned off in the sacristy immediately after Mass.
- The camera setting has been altered so that there is a more limited range of view. The music group area will not be filmed.
- Parents of altar servers have been asked to give consent for their children to be recorded.
- Ministers of the Eucharist and readers have been informed by email that streaming and recording are taking place, and that they are likely to be visible while ministering.
- The process will be kept under review. Data is available on the numbers making use of the service to assist in evaluating the success of the service.

6. Building the Community
- Inclusion and accessibility for people with disabilities. A questionnaire has been circulated to parishioners. Work is also ongoing to make the narthex less cluttered, and other measures are being put in place, including a water bowl for assistance dogs. The group has also asked if the inclusion section on the website could be

more prominent. Fr. Walsh suggested that this is something Fr. Marshall will want to look at.

7. Parish Council

- Open parish meeting 22 June 2025. It was agreed that the timing of the meeting after Sunday morning mass had been successful. A number of questions were raised that can be discussed further with Fr. Marshall when he arrives.
- Council membership. Catherine Evans has stepped down, and the Council recorded it's thanks for her contributions over the years. Another parishioner has expressed interest in joining the Council, RB will confirm that this is still the case. **Action: RB**

8. Children and young people

9. Live Simply updates

- The Mass to celebrate the 10th anniversary of Laudate Si was very successful. The current CAFOD campaign on debt justice has been highlighted. The group will be marking the Season of Creation in September and October.
- It was agreed that MM would encourage parish groups to send updates to the Council when bulletin notifications for future meetings are posted. **Action: MM**

10. Safeguarding

- There is currently only one safeguarding rep in the Parish, and they may wish to step down in the near future, so ideally two new reps are needed. Agreed that Fr. Walsh would include a note in a future bulletin, and may also approach suitable individuals to ask them to consider the role. **Action: Fr Walsh**

11. Any other business

- It was noted that this would be Fr. Walsh's final meeting, and thanks were extended to Fr. for his support with the work of the Parish Council.

Next meeting: 24 September 7pm.