

St Vincent's Parish Council

"The parish council works with the priest to serve the people"

Meeting minutes 5 March 2025

Present: Russell Brynes (Chair), Catherine Evans, Cath Livingston, Maria Mawson (Minutes), Lizanne Rana, Theresa Rice, Dominic Simon, Dominic Rice Fr. Walsh.

1. Opening prayer

2. Apologies: None

3. Actions & matters arising from 22 January not covered by the agenda

- Parish Prayer Book. Louise and Lizanne will have time to work on this at the end of March.
- Jubilee Prayer. Now available in the back of the hymn books so will not need to be printed in the bulletin every week.
- Fr Walsh has asked Russell Brynes to represent the parish on the Diocesan Pastoral Council. He has agreed and will provide updates to the Parish.

4. The Mass

- Streaming services update. A company in Liverpool has provided a quote. This will need to be considered and approved by the finance committee and the parish council.
- Bidding prayers update. Following the notices in the bulletin, only one person came forward. The meeting agreed to keep the idea open for the future but not to pursue at the moment.
- Easter Services. The timing of the Easter Vigil was discussed, and following research by DR and email discussion after the meeting Fr. Walsh has confirmed that the Vigil will start at 9pm. The Maundy Thursday Mass and the Good Friday Service will take place at 7pm and 3pm as usual. DR will coordinate minister rotas for all the services, and will also organise the Good Friday walk with the cross, starting at 1pm. **Action: DR**

It was agreed that the Altar of Repose will be in the Main Hall rather than the meeting room to allow more people to participate properly.

5. The Church

Jubilee 2025

- Parish Retreat/Mission. CL has obtained a quote from Ampleforth for a retreat on the weekend of 3-5 October. A meeting room for 15 people is available, and the cost for accommodation and board is £190 per head. Louise Finnegan has found a couple of people that would be willing to lead the retreat. Agreed to scope via a bulletin notice and the Whatsapp group. **Action: CL**
The meeting also considered the idea of a Parish Mission in the church for a few days, as this would be accessible to more parishioners. A group of clergy from the Little Way Association are meeting in the church this week and Fr. Agreed to speak to them about the possibility of leading a Mission. **Action Fr. Walsh.**
- Other Jubilee updates. A detailed email was received from Deacon Tony Strike. It suggests that Parishes promote the Hallam Pilgrim Passport and Jubilee Companion booklet that have been circulated. It also suggests promoting the Dare to Hope Lent resource <https://hallam-diocese.com/we-dare-to-hope-lent-resource/> and this has been included in the bulletin for 9 March. There will be a national

Jubilee walking pilgrimage of hope in September and there may be opportunities for parishes in the diocese to participate. More information <https://www.cbcew.org.uk/pilgrimage-of-hope-join-other-jubilee-pilgrims-in-september-2025/>

6. Building the Community

- Inclusion and accessibility for people with disabilities. The group includes people that have worked professionally with disabled people and individuals with lived experience of disability. The audit has been completed by all members and the group is now working on an action plan. There are some particular improvements relating to visual impairment that have been suggested. RB has contacted Peter Twomey about these and they should not be too expensive.
- Food Festival debrief. This had been well attended by a diverse group of parishioners, and was very successful. £759 was raised from ticket sales and raffle. Thanks were extended to Lizanne, Dominic, Ahila and Catherine. There was some constructive feedback about improving food hygiene and Fr. agreed that the parish would pay for people to do food hygiene certificates.
- Commemorating deceased parishioners. CE and Fr. Walsh discussed this and Fr. Has a preference for having a commemorative notice board in church rather than in the hall or narthex. It was suggested that the area near the Sacred Heart statue would be suitable so people could light a candle if they wished. **Action: Fr. Walsh and CE to investigate a suitable board.**

7. Parish Council

- Open parish meeting 2025. The provisional date is 22 June after 9.30 Mass. The meeting would be held in the Hall, which would have an impact on teas and coffees. It was suggested that tea and coffee could be available from the hatch in the meeting room. **Action: MM to discuss further with the St. Justin group so that appropriate arrangements for drinks can be made.**

8. Children and young people – nothing to discuss

9. Live Simply updates – none received

10. Safeguarding

- Diocesan Standards Audit. Nicole Jones has been working on this. DBS checks are being updated, and CE asked if all those that take communion to parishioners who are not close relatives have a DBS check. **Action: CE to liaise with Fr Walsh.**
- The diocese has also sent information about supporting children through difficult times. **Action: CE will share this with Fr Walsh.**

11. Any other business

CL suggested that the sink room should have a key pad as it contains cleaning materials and other items that should be kept secure. This was agreed. **Action: RB to contact Peter Twomey**

Date for next meeting

23 April 7pm. It is possible that this will be attended by a representative from the diocese, as they are interested in seeing how different parish councils operate.